

✓ **Helpful Information to Include in Charter Application
(not exclusive)**

	504 Accommodations for Eligible Students
	Annual Learning Gains
	Appropriate Technology
	Baseline Data
	Clear Organization, Structure, in Selecting Qualified Board Members
	Course Descriptions
	Educational Management Company (EMO) - Contract (If Applicable)
	E-Peps
	Detailed Description of Reading Curriculum "Primary Focus"
	Differentiated Instruction
	Effort to Recruit a Diverse Student Population
	Establishment of Academic Baseline Data
	Evidence of Appropriate Transportation
	Facility Information
	Fair and Equitable Admissions Policy
	Five Areas of Reading
	Footnotes for the Budget
	Governance - Policy for Conflict of Interest
	Governance - Local Representation
	Governance - Expertise of Members
	Governance - Number of Members
	Governance - Number of Meetings Per Year
	Governance - Organizational Chart

Important Items to Include in the Charter Application

2010-2011

	Grading/Student Report Cards
	Graduation Requirements (if applicable)
	How Students Will be Provided Services Necessary to Attain Sunshine State Standards
	Human Resource Plan for Employees
	Implementation of Ethics Act
	Innovative Teaching Methods & Curricular Approaches
	Instruction and Special Programs for Lower Performing Students
	Instructional Methods to be Used (How it Will Enhance Student Learning)
	Insurance Coverage
	K-12 Comprehensive Reading Plan
	Local Representation on the Governing Board
	Measurement of Learning Outcomes
	Meeting the Needs of ESE Students
	Meeting the Needs of ESOL Students
	Middle Grades Reform Act (if applicable)
	NCLB Highly Qualified Teachers
	Non-Discriminatory Practices for Student Admission
	Overview and Content of Main Subject Areas
	Physical Education Requirements (§1003.455, F.S.)
	Plans for Submitting an Annual Report
	Professional Opportunities for Teachers
	Provisions for an Independent Financial Audit
	Provisions for School Lunch and Breakfast
	Provisions for Transportation
	Reading as a "Primary Focus"

Important Items to Include in the Charter Application

2010-2011

	School Improvement Plan
	Staff Development
	State Accountability - A++ Plan
	State Assessment
	Student PMPs (Progress Monitoring Plans)
	Student Code of Conduct
	Student Progression (Retention/Promotion)
	Technology to Improve Education and Administrative Performance
	Understanding of No Child Left Behind (NCLB)
	Use of Student Performance Data